

**NORTHWEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 24**  
**NOTICE OF MEETING**

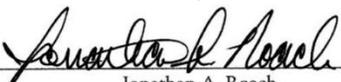
Notice is hereby given to all interested members of the public that the Board of Directors (“Board”) of the above captioned District will hold a meeting, open to the public at **14446 Hollister Road, Houston, Texas 77066**, a designated meeting place inside the boundaries of the District. The meeting will be held on **Tuesday, January 7, 2020, at 7:00 p.m.**, to consider and authorize any action related to the following:

- 1) Minutes of prior Board meeting(s);
- 2) Public comments (*note public comment policy in effect*);
- 3) Law Enforcement Report;
- 4) Audit report for fiscal year ended September 2019 (*due Feb. 12*);
- 5) Status of annual continuing disclosure report (*due March 31*);
- 6) Sales Revenue Inc. report regarding SPA revenues;
- 7) Tax Assessor’s Report, including:
  - a) Payment of invoices;
  - b) Delinquent Tax Attorney Report;
  - c) Collection/uncollectible accounts;
- 8) Delinquent Tax Attorney’s Report;
- 9) Resolution authorizing additional penalty on delinquent personal property taxes;
- 10) Resolution granting exemptions from taxation for 2020;
- 11) Bookkeeper’s Report, including:
  - a) Financial and investment reports;
  - b) Payment of invoices;
  - c) Amendment of budget, if necessary;
- 12) General Manager’s Report, including:
  - a) Review of Building commitments and update on recent events;
  - b) Update on inspections, remediation, and related matters;
  - c) Update on options for catering/chef services;
- 13) Operator’s Report, including:
  - a) Maintenance and repair of District facilities and related matters;
  - b) Customer appeals and termination of service on delinquent accounts;
- 14) Administration/Activities Building upgrade project (*Smith & Co.*), including:
  - a) Status of Notice to Proceed with Iklo Construction;
  - b) Status of re-platting issue and communications with City of Houston/HOA, etc.;

- c) Renovation projects for current Activities Building;
  - d) Build-out of new Administration Building;
  - e) Updates to detention pond/park area;
  - f) IT and A/V updates (*DataComm Design Group*);
- 15) Engineer's Report, including:
- a) Design of facilities, including Wastewater Treatment Plant access road project and related stormwater plans;
  - b) Status of construction and approval of any pay estimates/change orders;
  - c) Advertisement and/or award of bids for construction contracts;
- 16) Communications Consultant Report, including:
- a) District website and electronic records updates;
  - b) SMS emergency/mass communications updates;
  - c) Status of District equipment/devices and related matters;
- 17) Attorney's Report, including:
- a) Update on electronic records, e-recording, e-signatures, and related policies;
  - b) 2020 Directors Election matters;
  - c) Review 2020 Master Calendar;
  - d) Update on meeting decorum policy and related matters;
- 18) Review of possible unemployment, discrimination, and legal claims against the District;
- 19) \*Executive Session pursuant to Texas Government Code, Section 551.071, 551.074, et. seq.;
- 20) Reconvene in open session and authorize any action resulting from executive session;
- 21) Discuss pending business and matters for future agendas.



Roach & Mitchell, PLLC

By:   
 Jonathan A. Roach  
 Attorney for the District

*Persons with disabilities who require auxiliary aids or services at the meeting are asked to contact the District's attorney at 832-390-2268 at least three (3) business days prior to the meetings so that appropriate arrangements can be made.*

*\*The District reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), Section 551.072 (Deliberations about Real Property), Section 551.073 (Deliberations about Gifts and Donations), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), Section 551.087 (Economic Development), and other matters as allowed by law.*

*As required by Texas Water Code §49.062-.063, the District hereby outlines the following petition process regarding its meeting location: After at least fifty (50) qualified electors are residing in a district, on written request of at least five (5) of those electors, the Board shall designate a meeting place and hold meetings within the district, or if no suitable place exists than not further than 10 miles from the boundary of the district. On the failure to designate the location of the meeting place within the district or within 10 miles from the district, five (5) electors may petition the Texas Commission on Environmental Quality ("TCEQ") to designate a location. If the TCEQ determines that the meeting place used by the district deprives the residents of a reasonable opportunity to attend district meetings, the TCEQ shall designate a meeting place inside or outside the District which is reasonably available to the public and require that the meetings be held at such place.*