

NORTHWEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 24
NOTICE OF SPECIAL MEETING

Notice is hereby given to all interested members of the public that the Board of Directors ("Board") of the above captioned District will hold a special meeting, open to the public at **14446 Hollister Road, Houston, Texas 77066**, a designated meeting place inside the boundaries of the District. The meeting will be held on **Tuesday, February 11, 2020, at 7:00 p.m.**, to consider and authorize any action related to the following:

- 1) Audit Report for fiscal year ended September 30, 2019 (*due February 12*);
- 2) Review of vendor contract matters including catering/chef, security, etc.;
- 3) Review District Ethics Policy, Expense Reimbursement Policy, IT Policy, Accounting Policy for Designated Funds, and related matters;
- 4) Additional matters from FYE 2019 Audit Report;
- 5) Payment of invoices;
- 6) Administration/Activities Building upgrade project (*Smith & Co.*), including
 - a) Status of construction and requested supporting documentation (*Iklo Construction*);
 - b) Update on contract execution and issuance of Notice to Proceed;
 - c) Status of re-platting issue and communications with City of Houston/HOA, etc.;
 - d) Groundbreaking ceremony (*March ___*);
- 7) Attorney's Report, including:
 - a) Update on Navigate Prepared contract, insurance policies, and related matters;
 - b) U.S. Census Bureau 2019 Annual Survey of Local Government Finances;
 - c) 2020 Directors Election and related matters;
- 8) Review of unemployment, discrimination, and legal claims against the District;
- 9) *Executive Session pursuant to Texas Government Code, Section 551.071, 551.074, et. seq.;
- 10) Reconvene in open session and authorize any action resulting from executive session;
- 11) Discuss pending business and matters for future agendas.



Roach & Mitchell, PLLC

By: 
Jonathan A. Roach
Attorney for the District

Person *quire auxiliary aids or services at the meeting are asked to contact the District's attorney at 832-390-2268 at least three (3) business days prior to the meetings so that appropriate arrangements can be made.*

**The District reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), Section 551.072 (Deliberations about Real Property), Section 551.073 (Deliberations about Gifts and Donations), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), Section 551.087 (Economic Development), and other matters as allowed by law.*