

**NORTHWEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 24  
NOTICE OF MEETING**


Notice is hereby given to all interested members of the public that the Board of Directors (“Board”) of the above captioned District will hold a meeting open to the public. In light of the recent pandemic and national/local emergency declarations, and in conjunction with the most recent executive action by Texas Governor Abbott regarding the Texas Open Meetings Act, additional notice is hereby given that this meeting will be held via videoconference (\*\*see bottom of this Notice and District website for further details: <http://nwHCMUD24.com>). The meeting will be held on **Tuesday, June 2, 2020, at 7:00 p.m.**, to consider and authorize any action related to the following:

- 1) Minutes of prior Board meeting(s);
- 2) Public comments (*note public comment policy in effect*);
- 3) Law Enforcement Report;
- 4) Tax Assessor’s Report, including:
  - a) Payment of invoices;
  - b) Collection/uncollectible accounts;
- 5) Delinquent Tax Attorney’s Report, including update on additional penalty matters;
- 6) Bookkeeper’s Report, including:
  - a) Financial and investment reports;
  - b) Payment of invoices;
  - c) Director attendance at AWBD Summer Conference (*August 6-8 in Grapevine, TX*);
  - d) Amendment of budget, if necessary;
- 7) Authorization of filing of unclaimed property report(s);
- 8) Update on electricity contract;
- 9) Update on proposed water distribution/community outreach options;
- 10) General Manager’s Report, including:
  - a) Review of Building commitments/events in light of current events;
  - b) Update on options for catering/chef services;
- 11) Operator’s Report, including:
  - a) Maintenance and repair of District facilities and related matters;
  - b) Customer appeals and termination of service on delinquent accounts;
  - c) Update on COVID-19 matters, including delinquencies, customer credit, etc.;
  - d) Distribution of Consumer Confidence Report (“CCR”, *due July 1*);
- 12) Administration/Activities Building upgrade project (*Smith & Co.*), including:
  - a) Status of construction contract and Notice to Proceed (*Iklo Construction*);
  - b) Renovation projects for current Activities Building;
  - c) Build-out of new Administration Building;
  - d) Updates to detention pond/park area;
  - e) IT and A/V updates (*DataComm Design Group*);

- 13) Engineer's Report, including:
  - a) Design of facilities, including Wastewater Treatment Plant access road project and related stormwater plans;
  - b) Advertisement and/or award of bids for construction contracts;
  - c) Status of construction and approval of any pay estimates/change orders;
  - d) Status of re-platting issue and communications with City of Houston/HOA, etc.;
  - e) Update on possible/pending annexations;
- 14) IT Consultant Report, including:
  - a) District website and electronic records updates;
  - b) SMS emergency/mass communications updates;
  - c) Status of District equipment/devices, surplus property and related resolution, inventory, and related matters;
  - d) Update on AT&T/Comcast accounts;
  - e) Cybersecurity training update;
- 15) Authorization for records manager to destroy old meeting notes;
- 16) Authorization of execution of voting system annual filing form;
- 17) Attorney's Report, including:
  - a) COVID-19 update, including meeting, election, and related procedural options;
  - b) Open records (PIA) request(s);
  - c) 2020 Directors Election matters;
- 18) Review of possible unemployment, discrimination, and legal claims against the District;
- 19) \*Executive Session pursuant to Texas Government Code, Section 551.071, 551.074, et. seq.;
- 20) Reconvene in open session and authorize any action resulting from executive session;
- 21) Discuss pending business and matters for future agendas.



Roach & Mitchell, PLLC

By:   
Jonathan A. Roach  
Attorney for the District

*Persons with disabilities who require auxiliary aids or services at the meeting are asked to contact the District's attorney at 832-390-2268 at least three (3) business days prior to the meetings so that appropriate arrangements can be made.*

*\*The District reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), Section 551.072 (Deliberations about Real Property), Section 551.073 (Deliberations about Gifts and Donations), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), Section 551.087 (Economic Development), and other matters as allowed by law.*

**\*\*Video conference information:**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/84162875131?pwd=NEwxXzFHSzE5MWhObC9Xb1p3L3FDZz09>

Meeting ID: 841 6287 5131

Password: 2424

**Dial by your location**

+1 346 248 7799 US (Houston)

Meeting ID: 841 6287 5131

Password: 2424