

NORTHWEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 24
NOTICE OF MEETING

Notice is hereby given to all interested members of the public that the Board of Directors (“Board”) of the above captioned District will hold a meeting open to the public which, in light of the recent pandemic and national/local emergency declarations, and in conjunction with the most recent executive action by Texas Governor Abbott regarding the Texas Open Meetings Act, will be held via videoconference (**see bottom of this Notice and District website for further details: <http://nwHCMUD24.com>). The meeting will be held on **Tuesday, October 13, 2020, at 7:00 p.m.**, to consider and authorize any action related to the following:


- 1) Minutes of prior Board meeting(s);
- 2) Public comments (*note public comment policy in effect*);
- 3) Update on electricity aggregation pool and possible contract amendment/extension;
- 4) Law Enforcement Report;
- 5) Engage auditor to prepare audit for FYE September 30, 2020;
- 6) Tax Assessor’s Report, including:
 - a) Payment of invoices;
 - b) Collection/uncollectible accounts;
- 7) Delinquent Tax Attorney’s Report, including update on additional penalty matters/collection deferrals;
- 8) Financial Advisor’s tax rate recommendation for 2020;
- 9) Bookkeeper’s Report, including:
 - a) Financial and investment reports;
 - b) Payment of invoices;
 - c) Director attendance at AWBD conferences;
- 10) Energy Compliance Report;
- 11) Operator’s Report, including:
 - a) Maintenance and repair of District facilities and related matters;
 - b) Customer appeals and termination of service on delinquent accounts;
 - c) Update on COVID-19 matters, including delinquencies, customer credit, etc.;
 - d) Status of repainting of fire hydrants;
- 12) General Manager’s Report, including:
 - a) Review of Building commitments/events in light of current events;
 - b) Annual review of Building Usage Agreement;
 - c) Review District event options;
- 13) Administration/Activities Building upgrade project (*Iklo Construction.*), including:
 - a) Renovation projects for current Activities Building;
 - b) Build-out of new Administration Building;

- c) Updates to detention pond/park area;
 - d) IT and A/V updates (*DataComm Design Group*);
- 14) Adopt Order Declaring Surplus Property (*IT and Admin. Bldg. equipment/inventory*);
- 15) Engineer's Report, including:
- a) Design of facilities, including Wastewater Treatment Plant access road project and related stormwater plans;
 - b) Advertisement and/or award of bids for construction contracts;
 - c) Status of construction and approval of any pay estimates/change orders;
 - d) Status of re-platting issue and communications with City of Houston/HOA, etc.;
 - e) Update on possible/pending annexations;
- 16) IT Consultant Report, including:
- a) District website and electronic records updates;
 - b) SMS emergency/mass communications updates;
 - c) Status of District equipment/devices and related matters;
 - d) Insurance requirements for drone usage
 - e) SB2 compliance (in conjunction with Tax Assessor);
- 17) Status of annual (final) arbitration reporting;
- 18) Attorney's Report, including:
- a) COVID-19 updates for meeting, election, and related procedural options;
 - b) Open records (PIA) request(s), if any;
- 19) 2020 Directors Election matters;
- 20) Review of possible unemployment, discrimination, and legal claims against the District;
- 21) *Executive Session pursuant to Texas Government Code, Section 551.071, 551.074, et. seq.;
- 22) Reconvene in open session and authorize any action resulting from executive session;
- 23) Discuss pending business and matters for future agendas.

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ROACH & ASSOCIATES, PLLC

By: 
Jonathan A. Roach
Attorney for the District

Persons with disabilities who require auxiliary aids or services at the meeting are asked to contact the District's attorney at 832-789-1899 at least three (3) business days prior to the meetings so that appropriate arrangements can be made.

*The District reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), Section 551.072 (Deliberations about Real Property), Section 551.073 (Deliberations about Gifts and Donations), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), Section 551.087 (Economic Development), and other matters as allowed by law.

****Telephone/Video Conference Information:**

Computer/App

<https://us02web.zoom.us/j/9607809923?pwd=czR3WDBlQzBHYUdJS0oxMEcrTFFMdz09>

Meeting ID: 960 780 9923; Passcode: 2424

Phone

1-346-248-7799

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